**FAMILY COUNCIL MEETING NOTICE**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**WHEN IS THE NEXT MEETING?**

Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_AM/PM.

Location:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Family councils play an important role in improving quality of care and quality of life in nursing homes. Family councils offer participants a safe space to share concerns, seek support from one another, and exchange information about residents’ rights and protections. Your participation gives our family council a unified voice in addressing the needs of residents.

**WHY SHOULD I PARTICIPATE?**

Under federal law, every nursing home must protect and promote the right of a resident’s family or representative “to meet in the facility with the families of other residents . . . .”

**WHAT ARE MY RIGHTS?**

This means:

* The facility must provide our family council a private meeting space and notify families and residents of upcoming meetings in a timely manner;
* The facility must designate, with our approval, a staff member to assist our council and respond to requests;
* The facility must promptly respond to our concerns, grievances, and recommendations; and
* Guests (including staff or other non-residents) are only allowed to attend our meetings if invited.

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| **DATE:**  | **NAME (OPTIONAL):**  |

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**I would like to raise the following concerns at the family council meeting:**

Visit [www.nursinghome411.com](http://www.nursinghome411.com) for free resources on residents’ rights and tools that you can use to support your resident-centered advocacy.

**ADDITIONAL RESOURCES**