

LONG TERM CARE COMMUNITY COALITION

WWW.NURSINGHOME411.ORG

FAMILY COUNCIL MEETING AGENDA

[This agenda serves as a template. Add or subtract items to customize it for your meetings.]

Meeting Date: _____

1. President: Call to Order and Roll Call
2. Welcome and Introduction of New Members
3. Invited Speaker (if any)
4. Secretary: Read Minutes from Last Meeting; Member Vote to Approve
5. Council Old Business (if any)

6. Committee Reports and Updates

7. Discussion of New Business, Including any Care and Quality of Life Concerns

8. Action Items (if any)

- Issues to Raise Within Facility (Such as with Administrator or Quality Assurance Committee):

- Issues to Raise Outside of Facility (Such as with Health Department, Medicaid Fraud Control Unit, or legislators):

9. Confirmation of Next Meeting and Adjournment

**ADDITIONAL
RESOURCES**

Visit www.nursinghome411.com for free resources on residents' rights and tools that you can use to support your resident-centered advocacy.