**FAMILY COUNCIL MEETING AGENDA**

[*This agenda serves as a template. Add or subtract items to customize it for your meetings.*]

Meeting Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. President: Call to Order and Roll Call
2. Welcome and Introduction of New Members
3. Invited Speaker (if any)
4. Secretary: Read Minutes from Last Meeting; Member Vote to Approve
5. Council Old Business (if any)

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1. Committee Reports and Updates

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1. Discussion of New Business, Including any Care and Quality of Life Concerns

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1. Action Items (if any)
   * Issues to Raise Within Facility (Such as with Administrator or Quality Assurance Committee):

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* + Issues to Raise Outside of Facility (Such as with Health Department, Medicaid Fraud Control Unit, or legislators):

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1. Confirmation of Next Meeting and Adjournment

**Visit** [**www.nursinghome411.com**](http://www.nursinghome411.com) **for free resources on residents’ rights and tools that you can use to support your resident-centered advocacy.**

**ADDITIONAL RESOURCES**